

**GOVERNMENT OF JAMMU AND KASHMIR,
LADAKH AUTONOMOUS HILL DEVELOPMENT COUNCIL,
SUBORDINATE SERVICES RECRUITMENT BOARD,
LADAKH-LEH.
(WWW.leh.nic.in)**

Advertisement Notice No. 02 of 2011

Dated: 23- 07- 2011

Subject: - Posts advertised for District Cadre

(a) Date of receipt of application forms : 25-07-2011

(b) Closing date of receipt of application forms: 20-08-2011

Total number of post advertised= 08

INVITATION OF APPLICATION(S) AND BASIC ELEGIBILITY:

Application forms for the posts shown against each in Annexure to this notification are invited for the selection of District Cadre posts from the eligible candidates belong to District Leh minimum required qualification, reservation quota and other conditions given against each number of posts in the Department is as under:

1. Applications are invited from the candidates who:

(a) are permanent residents of J & K State hailing from Leh District .

(b) Age as on 01-01-2011 should not be:-

(i) below the age of 18 years; and

(ii) above the age of :

(a) 37 years in case of Open Merit and other category candidates

(b) 40 years in case of RBA/ALC/SOC/SC/ST candidates

(c) 39 years in case of physically challenged candidates.

(d) 48 years in case of Ex-Servicemen.

(e) 40 years in case of candidates already in Government Service/ Contractual employees and

(c) Possess the academic/professional/technical qualification as envisage in the Recruitment rules of the indenting department and fulfill all other conditions of eligibility for the posts by or on the last date of receipt of applications fixed for the purpose, strictly as per prescribe qualification detailed below.

ANNEXURE

Department	Name of the post	No of posts with breakup	Prescribe Qualification
Municipal Committee	Tax Collector	OM = 01	(I) Graduation from any recognized university with Minimum Three Month typewriting Certificate and Six months certificate course in computer application from a recognized institute

G. Anand

-do-	Khelaywarzi Asstt.	OM = 01	Two years Diploma in Draftsman (Civil) Course from any recognized institute.
-do-	Work Supervisor	OM = 01	Matric Pass with Diploma Certificate in relevant trade from any Govt. recognized institute
-do-	Electrician	OM= 01	Matric Pass with Diploma Certificate in relevant trade from any Govt. recognized institute
-do-	Line Man	OM= 01	Matric Pass with Diploma Certificate in relevant trade from any Govt. recognized institute
Cooperative	Supervisor	OM= 01 RBA =01	Graduation with Diploma Certificate in relevant trade.
PDD,Leh	Draftsman Electrical	OM=01	Two years Diploma in Draftsman (Electrical) Course from any recognized institute.

2. HOW TO APPLY:

- (I) The application form should be filled up neatly and legibly.
- (II) The photograph cut to the sizes of the space earmarked therefore should be pasted on the application form. The Photographs on application form, attendance and Admit card should be duly attested by any Gazetted officer.
- (III) The application form duly filled in and should be accompanied by photocopies of certificates in respect of basic qualification, additional qualification, reserved category etc or any other certificate relied upon duly attested by any Gazetted officer: -
- (IV) **Note: Under Process claim at any stage will not be entertained.**

3. The application form should also be accompanied by:

- (i) The original Treasury receipt (remitted to **Account Head No: 0070** for an amount of Rs.100/= in respect of General Category, Rs.50/= in respect of RBA and Rs. 30 in respect of Scheduled Caste/Scheduled Tribe candidates drawn in favour of

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Secretary Ladakh Autonomous Hill Development Subordinate Services Selection Recruitment Board, payable at Leh on or before the last date for receipt of application;

- (ii) One self-addressed envelop of 5"X10" size indicated in the application form and stamped for Rs. 5/=

4. The Applications received after the last date fixed for delivery/submission by hand or by post /courier will not be accepted. **Any application form incomplete in any respect shall be liable to rejection without notice.**

5. Note: A candidate applying for a post must possess the minimum required qualification on the dated of submission of application form. **Any qualification or claim accruing to the candidate after the last date of receipt of applications shall not be entertained for consideration at any case.**

6. **APPLICATION FOR MORE THAN ONE POST**

Candidates who are eligible applying for more than one post are required to apply on the prescribe application form separately for each post. The single application form filled in for more than one post shall rendered application liable to rejection without notice.

7. A candidate found guilty of impersonation or submitting fabricated/tampered documents/testimonials or making statements which are incorrect or false or suppressing material information including canvassing/lobbying in any form may in addition to rendering him/her liable for criminal prosecution under law, be debarred permanently or for a specific period, from being considered for any or all recruitment made by Board.

8. **Procedure for selection:**

a) The last date receipt of applications as prescribed above shall the cut off date for determining the eligibility to apply for the post. The age limit, however, is determinable with reference to the first of January of the year in which advertisement is made. Only such academic, professional and technical qualifications shall be considered for which the applicant is in possession of the requisite certificates on the last date of receipt of application i.e. 20-08-2011. Any qualification/experience acquired thereafter shall not be taken into account for any purpose. Similar will be the case with the qualification acquired in consequence of declaration of result after the last date of receipt of application.

b) The prescribe of qualifications reflect the bare minimum requirement of the job and mere position thereof does not in title the candidate to be called for interview. Ordinarily the board shall restrict the number of applicants in terms of LAHDC, Regulation 10 (ii) of 1996. to be admitted to oral test at least ten times the number of vacancies after during the written test or preliminary screening on the basis of marks obtain in the qualifying examination and grant of weight age for the additional qualifications beneficial for the job to be under taken in accordance with the criteria prescribe by the board for the purpose, which is shown in the annexure against each post. The interview/viva voce, which carries 20 marks, is intended to judge the mental caliber of a candidate an assessment of not only his intellectual qualities but also social traits and his interest in current affairs. Some of the qualities to be judged are mental alertness, critical powers of assimilation, clear and logical expositions, balance of judgment, variety and depth of interest, ability for social cohesion and leadership, intellectual and moral integrity.

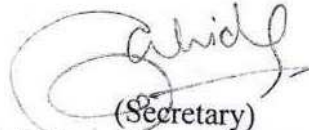
c) Call letters shall not be issued individually; however, Board shall give wide publicity through print and electronic media, official website of Leh district (www.leh.nic.in) etc. about the venues, dates of the interview/test for the eligible short-listed candidate. As such,

applicant in their own interest shall contact the office the Deputy Director, Employment, Secretary LAHD, SSRB, Leh within 20 days from the closing date of receipt of application to know the dates for interview of the short listed candidates. No claims of being unaware of interview shall be entertain and no further intimation of interview dates shall be given

- 9 The selection shall be made strictly in terms of THE JAMMU & KASHMIR CIVIL SERVICES DECENTRALIZATION AND RECRUITMENT ACT, 2010 and rules there under:
- a). The horizontal reservation for Ex-Serviceman and Physically Handicapped persons to the extent of 6% and 3% respectively would mean the reservation which would cut across the vertical reservation and the persons selected shall have to be placed in the appropriate category by making necessary adjustments. In respect of Physically Handicapped persons the reservation shall be available only for services, posts and type identified for the purpose by the competent authority under the provisions of Jammu & Kashmir Persons with Disabilities (Equal Opportunity, Protection of Rights and Full Participation) Act. 1998 and to the extent specified therein. Besides the nature of disability for a post indicated in Order No: 62-SW of 2001 dated: 13.03.2001 shall be adhered to in letter & script. The horizontal reservation to the extent of 6% of the available vacancies shall be provided to the Ex-Serviceman against such posts only where the maximum of the pay scale does not exceed Rs. 10500/- (pre-revised).
- b). Consideration for grant of relaxation or otherwise in the upper age limit shall be dealt with as per THE JAMMU AND KASHMIR CIVIL SERVICES (CLASSIFICATION, CONTROL AND APPEAL) Rules and as per the Government Order No: 1500-GAD of 21.12.2000, the Board reserves the right to further consider the candidature of an applicant notwithstanding the fact that such candidate may have crossed the upper age limit, if it comes to view, upon examination of the application and supportive documents that such a candidates is otherwise exceptionally qualified for a particular post.
10. In service candidates should route their application forms through proper channel. However, an advance copy along with all requisite documents shall reach the Board on or before the last date for receipt of application.
11. The number of vacancies shown above in the advertisement Notice is tentative and can be reduced or increased without any notice.
12. **Place of the Depositing the application forms**
Candidates must deposit the application form complete in all respect in the Office of the Deputy Director Employment, Leh. No form should be deposited in the office of the concerned Sub Divisional Magistrate or any other office. The Ladakh Autonomous Hill Development Subordinate Services Selection Recruitment Board shall not be responsible for delay occurred due to deposition of form with any other office.
13. No TA/DA will be paid for participation in the interview/test.

No: DDE&CCL/DRB/Advt./11/916-37

Dated: 23-07-2011


(Secretary)

Ladakh Autonomous Hill Development,
Subordinate Services Recruitment Board, Leh.

Copy to the:

1. Commissioner/Secretary to Government Ladakh Affairs J&K for favour of information.