

**GOVERNMENT OF JAMMU AND KASHMIR,  
LADAKH AUTONOMOUS HILL DEVELOPMENT COUNCIL,  
SUBORDINATE SERVICES RECRUITMENT BOARD,  
LADAKH-LEH.  
(WWW.leh.nic.in)**

**Advertisement Notice No. 01 of 2011**

**Dated: 20- 01- 2011**

**Subject: - Posts Advertised for District Cadre**

**(a) Date of receipt of application Forms : 24-01-2011**

**(b) Closing date of receipt of application Forms: 25-02-2011**

<b>Total number of post advertised= 282</b>
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**INVITATION OF APPLICATION(S) AND BASIC ELEGIBILITY:**

Application forms for the posts shown against each in Annexure to this notification are invited for Selection of District Cadre posts from the eligible candidates belonging to District Leh. Minimum required qualification; reservation quota and other conditions given against each post in the Departments are as under:

**1. Applications are invited from the candidates who:**

- (a) are permanent residents of J & K State hailing from Leh District .
- (b) Age as on 01-01-2011 should not be:-
  - (i) below the age of 18 years; and
  - (ii) above the age of :
    - (a) 37 years in case of Open Merit and other category candidates
    - (b) 40 years in case of RBA/ALC/SOC/SC/ST candidates
    - (c) 39 years in case of physically challenged candidates.
    - (d) 48 years in case of Ex-Servicemen.
    - (e) 40 years in case of candidates already in Government Service/ Contractual employees and
- (c) Possess the academic/professional/technical qualification as envisage in the Recruitment rules of the indenting department and fulfill all other conditions of eligibility for the posts by or on the last date of receipt of applications fixed for the purpose, strictly as per prescribe qualification/criteria detailed below.

**ANNEXURE**

Department	Name of the post	No of posts with breakup	Prescribe Qualification	Criteria
Various Departments	Junior Assistant	OM = 12 RBA = 04 ST = 01 SC = 01 Total = 18	(I) Graduation from any recognized university with the knowledge of typewriting having not less than 35 words speed per minute. (II) Six months certificate course in computer application from a recognized	Written Test =30 pts Graduation =10 pts P.Graduation = 10 pts Type Test =15 pts ComputerTest=15 pts Viva Voce =20 pts Total =100 pts

			institute	
Various Departments	Class IV	OM = 47 RBA = 21 ST = 08 SC = 07 ALC = 03 Total = 86	Matric Pass	Written Test= 30 pts 10 <sup>th</sup> = 40 pts 12 <sup>th</sup> = 10 pts Viva Voce = 20 pts Total = 100 pts
Various Departments	Safaiwala	OM = 07 RBA = 03 ST = 01 SC = 01 ALC = 01 Total = 13	Middle Pass	10 <sup>th</sup> = 50 pts 12 <sup>th</sup> = 20 pts Viva Voce = 30 pts Total = 100 pts
Various Departments	Driver	OM = 06 RBA = 02 Total = 08	Matric Pass having valid H.G.V.license and PSV	Driving Test= 40 pts 10 <sup>th</sup> = 30 pts Min 5 years experience = 10 pts Viva Voce = 20 pts Total = 100 pts Preference will be given to higher qualifications
PWD Circle	Road Roller Driver	OM=01	Matric Pass having valid H.G.V.license and PSV/Road Roller. License	Driving Test= 40 pts 10 <sup>th</sup> = 30 pts Min 5 years experience = 10 pts Viva Voce = 20 pts Total = 100 pts Preference will be given to higher qualifications
PWD Circle	Fitter	OM = 01 Total = 01	Matric Pass Skilledman and 2 years experience in relevant trade.	Matric = 35 pts 12 <sup>th</sup> = 10 pts Technical Test= 35pts Viva Voce = 20 pts Total = 100 pts
Health Department	Jr Projectionist	OM=01 Back Log	Matric with diploma in electronics/electrician from ITI or any other Govt. recognized institute	10 <sup>th</sup> = 30 pts 12 <sup>th</sup> = 20 pts Diploma = 40 pts Viva Voce = 20 pts Total = 100 pts

Health Department	Pharmacist	OM = 02 RBA = 01 ST = 01 Total = 04	Matric Pass with diploma in pharmacy from SMF or any other recognized institute.	Written Test/Practical Test = 30 pts 10 <sup>th</sup> = 20 pts Diploma = 30 pts Viva Voce = 20 pts Total = 100 pts
Health Department	Junior Nurse	OM = 09 RBA = 04 ST = 02 SC = 01 ALC = 01 Total = 17	Matric Pass with diploma in Nursing from SMF or any other recognized institute.	Written Test/Practical Test = 30 pts 10 <sup>th</sup> = 20 pts Diploma = 30 pts Viva Voce = 20 pts Total = 100 pts
Health Department	Jr. Dental Tech.	OM = 01 Total = 01	Matric Pass with diploma in Dental Tech. from SMF or any other recognized institute.	Written Test/Practical Test = 30 pts 10 <sup>th</sup> = 20 pts Diploma = 30 pts Viva Voce = 20 pts Total = 100 pts
Health Department	Anesthesia Tech	OM = 03 RBA = 01 ST = 01 SC = 01 Total = 06	Matric Pass with diploma in Anesthesia Tech. from SMF or any other recognized institute.	Written Test/Practical Test = 30 pts 10 <sup>th</sup> = 20 pts Diploma = 30 pts Viva Voce = 20 pts Total = 100 pts
Health Department	Jr. Laboratory Tech.	OM = 03 RBA = 01 ST = 01 Total = 05	Matric Pass with diploma in Laboratory Tech. from SMF or any other recognized institute.	Written Test/Practical Test = 30 pts 10 <sup>th</sup> = 20 pts Diploma = 30 pts Viva Voce = 20 pts Total = 100 pts
Health Department	Jr. X-Ray Tech.	OM = 02 RBA = 01 ST = 01 Total = 04	Matric Pass with diploma in X-Ray Tech. from SMF or any other recognized institute.	Written Test/Practical Test = 30 pts 10 <sup>th</sup> = 20 pts Diploma = 30 pts Viva Voce = 20 pts Total = 100 pts
Health Department	Jr. Theatre Tech.	OM = 03 RBA = 02 ST = 01 SC = 01 Total = 07	Matric Pass with diploma in Theatre Tech from SMF or any other recognized institute.	Written Test/Practical Test = 30 pts 10 <sup>th</sup> = 20 pts Diploma = 30 pts Viva Voce = 20 pts Total = 100 pts

Health Department	Jr.Ophthalmic Assistant	OM = 01 RBA = 01 Total =02	Matric Pass with diploma in Theatre Tech from SMF or any other recognized institute.	Written Test/Practical Test = 30 pts 10 <sup>th</sup> = 20 pts Diploma = 30 pts Viva Voce = 20 pts Total =100 pts
Health Department	FMPHW	OM = 05 RBA = 02+1 Back log ST = 01 SC = 01 Total =10	Matric Pass with diploma in FMPHW from SMF or any other recognized institute.	Written Test/Practical Test = 30 pts 10 <sup>th</sup> = 20 pts Diploma = 30 pts Viva Voce = 20 pts Total =100 pts
Health Department	Barber	OM =01 Total=01	Matric Pass having experience in relevant trade for at least 3 years.	10 <sup>th</sup> = 40 pts 12 <sup>th</sup> =20pts Experience = 20 pts Viva Voce = 20 pts Total =100 pts
Health Department	Dhobi	OM =01 RBA=01 Total=02	Matric Pass with technical certificate of being professional Dhobi issued by concerned Tehsildar.	10 <sup>th</sup> = 40 pts 12 <sup>th</sup> =20pts Tech. Certi. = 20 pts Viva Voce = 20 pts Total =100 pts
Health Department	Tin Smith	OM =01 Total=01	Matric Pass with Diploma in relevant trade from Govt. recognized institute	10 <sup>th</sup> = 30 pts 12 <sup>th</sup> =10pts Diploma = 40 pts Viva Voce = 20 pts Total =100 pts
Education Department	Teacher	OM =25 RBA =09 ST =05 SC =04 ALC =01 SOC =01 Total = 45	Minimum qualification is 10+2. Preference shall be given to candidates having Physics, Chemistry, Biology, Mathematics, Urdu,Hindi as one of their Subjects/ B.Ed/M.Ed and Diploma in DeEd	Written Test =30 pts 10+2 =15pts Graduation =05 pts P.Graduation = 05 pts Bed =15 pts Med =10 pts Viva Voce =20 pts Total =100 pts Preference shall be given to candidates having Addl.Quali. M.Phil/Phd/DeEd/Net/ SLET
Education Department	Arabic Teacher	OM =01 Total =01	Minimum qualification is 10+2 with Arabic as one of the subject. Preference shall be given to the candidates having passed higher qualification with Arabic subject	Written Test =30 pts 10+2 =15pts Graduation =05 pts P.Graduation = 05 pts Bed =15 pts Med =10 pts Viva Voce =20 pts

				Total =100 pts Preference shall be given to candidates having Addl.Quali. M.Phil/Phd/DeEd/Net/SLET
Education Department	Bodhi Teacher	OM=02+1 Back log RBA =01+1 Backlog Total = 05	Minimum qualification is 10+2 with Bodhi as one of the subject. Preference shall be given to the candidates having passed higher qualification with Bodhi subject	Written Test =30 pts 10+2 =15pts Graduation =05 pts P.Graduation = 05 pts Bed =15 pts Med =10 pts Viva Voce =20 pts Total =100 pts Preference shall be given to candidates having Addl.Quali. M.Phil/Phd/DeEd/Net/SLET
Education Department	Laboratory Assistant	OM=01 RBA=01 Total=02	10 + 2 with science Preference shall be given to the candidates having passed higher qualification B.Sc/Msc.	10+2 (Science) =60pts B.Sc other than mathematics =10 pts M.Sc = 10 pts Viva Voce =20 pts Total =100 pts
Education Department	Library Assistant	OM =08 RBA =04 ST =02 SC =02 ALC =01 Total = 17	Minimum Qualification 10+2. Preference shall be given to the candidates having passed higher qualification	10+2 =60pts Graduation =10 pts P.G = 10 pts Viva Voce =20 pts Total =100 pts
Information Department	Katib-Cum-G-Assistant	OM=01	10+2/Three years experience in kitabat work in news paper/agency and knowledge of handling computer.	10+2 =40 pts Graduation =20 pts P.G =10 pts Experience = 10 pts Viva Voce =20 pts Total =100
Information Department	Screen-Man	OM=01	Matric with diploma in electronics/electrician from ITI.	10 <sup>th</sup> = 30 pts 12 <sup>th</sup> =10pts Diploma = 40 pts Viva Voce = 20 pts Total =100 pts
Polytechnic Department	Electrician	OM=01	Matric Pass with 2 years ITI certificate course in electrician trade with 5 years experience	10 <sup>th</sup> = 30 pts 12 <sup>th</sup> =10pts Diploma = 40 pts Viva Voce = 20 pts Total =100 pts

Polytechnic Department	Plumber	OM=01	Matric pass with ITI trained in plumbing.	10 <sup>th</sup> = 30 pts 12 <sup>th</sup> = 10pts Diploma = 40 pts Viva Voce = 20 pts Total = 100 pts
Polytechnic Department	Instrument Repairer	OM=01	Matric pass with ITI trained in instrumentation.	10 <sup>th</sup> = 30 pts 12 <sup>th</sup> = 10pts Diploma = 40 pts Viva Voce = 20 pts Total = 100 pts
ITI Department	Plumbing Instructor	OM=01	Matric pass with ITI trained in plumbing.	10 <sup>th</sup> = 30 pts 12 <sup>th</sup> = 10pts Diploma = 40 pts Viva Voce = 20 pts Total = 100 pts
Sheep Husbandry Department	Stock Assistant	RBA=01 Backlog Post	Matric Pass Preference shall be given to the candidates having stock Assistant training certificate in Sheep Husbandry	10 <sup>th</sup> = 30 pts 10+2 = 15pts Graduation = 10 pts P.Graduation = 10 pts Stock Asst Training = 15 pts Viva Voce = 20 pts Total = 100 pts
Animal Husbandry Department	Field Assistant	OM=01	Minimum qualification is 10+2 with Science	10+2 (Science) = 35pts B.Sc(Agri) = 15 pts M.Sc(Agri) or Agro forestry = 15 pts BAT = 15 pts Viva Voce = 20 pts Total = 100 pts
District Industries Centre	Hosiery Assistant	OM=01	Matric Pass with Diploma certificate in Knitting/Hosiery from any Govt. recognised institute	10 <sup>th</sup> = 35 pts 12 <sup>th</sup> = 05pts Graduation = 10pts P.G = 10pts Practical Test = 20 pts Viva Voce = 20 pts Total = 100 pts
ICDS	Supervisor	OM=01 RBA=01 Total=02	Minimum Qualification is Graduate. Preference shall be given to female candidates having Home Science/Child Development/Sociology as one of their subject. PG (Including Diploma) Sociology/Home Science/Child Development/Social	Graduation = 50 pts P.G = 30 pts P.G in Sociology/ Home Science/Child Development/Social Work = 30 pts P.G in other Disciplines = 15 pts Viva Voce = 20 pts Total = 100

			Work	
Forest Department	Forest Guard	OM=01 RBA=01 Total=02	Matric Pass with 1.Physical Standard Height=163 cms 2.Physical Fitness 25kms Walk to be completed in four hours 3.Physical fitness certificate from CMO	Matric =35 pts 10+2 (Science) =20pts Graduation =05 pts B.Sc Forestry =10pts M.Sc Forestry =10pts Viva Voce = 20 pts Total =100 pts
Wild Life Department	Wild Life Guard	OM =03 RBA =01 ST = 01 SC =01 Total =06	Matric Pass with 1.Physical Standard Height=163 cms 2.Physical Fitness 25kms Walk to be completed in four hours 3.Physical fitness certificate from CMO	Matric =35 pts 10+2 (Science) =20pts Graduation =05 pts B.Sc Forestry =10pts M.Sc Forestry =10pts Viva Voce = 20 pts Total =100 pts
Mechanical Department	Draftsman Mechanical	OM=01	Two years Diploma in Mechanical Draftsman course from any Govt. recognised institute	Diploma = 70 pts Viva Voce=30pts Total =100
Rural Department	VLW	RBA=01 Backlog post	Minimum qualification 10+2. Preference shall be given to the candidates having additional qualifications	10+2 =50 pts Graduation =20 pts P.G =10 Viva Voce =20 Total = 100
Rural Department	MPW	RBA=01 Backlog post	Minimum qualification 10+2. Preference shall be given to the candidates having additional qualifications	10+2 =50 pts Graduation =20 pts P.G =10 pts Viva Voce =20 pts Total = 100pts
District Motor Garage	Cleaner	OM =01 RBA =01 Total = 02	Matric Pass Skilledman and 2 years experience in Mechanical Job	Matric = 35 pts 12 <sup>th</sup> = 10 pts Technical Test= 35pts Viva Voce = 20 pts Total = 100 pts

## 2. HOW TO APPLY:

- (I) The Application Forms should be filled up neatly and legibly.
- (II) The photograph cut to the sizes of the space earmarked therefore should be pasted on the Application Form. The Photographs on application form, attendance and Admit card should be duly attested by any Gazetted officer.

- (III) The Application Form duly filled in and should be accompanied by photocopies of certificates in respect of basic qualification, additional qualification, reserved category etc or any other certificate relied upon duly attested by any Gazetted officer: -
- (IV) **Note: Under process claim at any stage will not be entertained.**

**3. The application form should also be accompanied by:**

- (i) The original Treasury receipt (remitted to **Account Head No: 0070-other Administrative Service 800-other receipts**) for an amount of Rs.100/= in respect of General Category, Rs.50/= in respect of RBA and Rs. 30 in respect of Scheduled Caste/Scheduled Tribe/ALC/SOC candidates on or before the last date for receipt of application;
- (ii) One self-addressed envelop of 5”X10” size indicated in the application form and stamped for Rs. 5/=

4. The Applications received after the last date fixed for delivery/submission by hand or by post /courier will not be accepted. **Incomplete application forms in any respect shall be liable for rejection without notice.**

5. **Note:** A candidate applying for a post must possess the minimum required qualification on the date of submission of application form. Any claim regarding qualification after the last date shall not be entertained.

**6. APPLICATION FOR MORE THAN ONE POST**

Candidates who are eligible for more than one post has to apply on the prescribed application form separately for each post. The single application form filled in for more than one post shall be liable for rejection without notice.

7. A candidate found guilty of impersonation or submitting fabricated/tampered documents/testimonials or making statements which are incorrect or false or suppressing material information including canvassing/lobbying in any form may in addition to rendering him/her liable for criminal prosecution under law, be debarred permanently or for a specific period, from being considered for any or all recruitment made by Board.

**8. Procedure for selection:**

a) The last date receipt of applications as prescribed above shall be the cut off date for determining the eligibility to apply for the post. The age limit, however, is determinable with reference to the first of January of the year in which advertisement is made. Only such academic, professional and technical qualifications shall be considered for which the applicant is in possession of the requisite certificates on the last date of receipt of application. Any qualification/experience acquired thereafter shall not be taken into account for any purpose. Same will be the case with the qualification acquired in consequence of declaration of result after the last date of receipt of application.

b) The prescribed qualifications reflect the bare minimum requirement of the job and mere position thereof does not entitle the candidate to be called for interview. Ordinarily the board shall restrict the number of applicants in terms of Council Regulation No: LAHDC-Leh/2/1996 Para 10 (ii) to be admitted to oral test at least ten times the number of vacancies after during the written test or preliminary screening on the basis of marks obtained in the qualifying examination and grant of weightage for the additional qualifications beneficial for the job to be under taken in accordance with the criteria prescribed by the board for the purpose, which is shown in the annexure against each post. The interview/viva voce, which carries 20 marks, is intended to judge the mental caliber of a candidate an assessment of not only his intellectual qualities but also social traits and his interest in

current affairs. Some of the qualities to be judged are mental alertness, critical powers of assimilation, clear and logical expositions, balance of judgment, variety and depth of interest, ability for social cohesion and leadership, intellectual and moral integrity.

- c) Call letters shall not be issued individually; however, Board shall give wide publicity through print and electronic media, official website of Leh district ([www.leh.nic.in](http://www.leh.nic.in)) etc. about the venues, dates of the interview/test for the eligible short listed candidate. As such, applicant in their own interest shall contact the office the Deputy Director, Employment, Secretary LAHD, SSRB, Leh within 20 days from the closing date of receipt of application to know the dates for interview of the short listed candidates. No claims of being unaware of interview shall be entertained and no further intimation of interview dates shall be given

9 The selection shall be made strictly in terms of THE JAMMU & KASHMIR CIVIL SERVICES DECENTRALIZATION AND RECRUITMENT ACT, 2010 and rules there under:

- a). The horizontal reservation for Ex-Serviceman and Physically Handicapped persons to the extent of 6% and 3% respectively would mean the reservation which would cut across the vertical reservation and the persons selected shall have to be placed in the appropriate category by making necessary adjustments. In respect of Physically Handicapped persons the reservation shall be available only for services, posts and type identified for the purpose by the competent authority under the provisions of Jammu & Kashmir Persons with Disabilities (Equal Opportunity, Protection of Rights and Full Participation) Act. 1998 and to the extent specified therein. Besides the nature of disability for a post indicated in Order No: 62-SW of 2001 dated: 13.03.2001 shall be adhered to in letter & script. The horizontal reservation to the extent of 6% of the available vacancies shall be provided to the Ex-Serviceman against such posts only where the maximum of the pay scale does not exceed Rs. 10500/- (pre-revised).
- b). Consideration for grant of relaxation or otherwise in the upper age limit shall be dealt with as per THE JAMMU AND KASHMIR CIVIL SERVICES (CLASSIFICATION, CONTROL AND APPEAL) Rules and as per the Government Order No: 1500-GAD of 21.12.2000, the Board reserves the right to further consider the candidature of an applicant notwithstanding the fact that such candidate may have crossed the upper age limit, if it comes to view, upon examination of the application and supportive documents that such a candidates is otherwise exceptionally qualified for a particular post.

10. In service candidates should route their application forms through proper channel. However, an advance copy along with all requisite documents shall reach the Board on or before the last date for receipt of application.

11. The number of vacancies shown above in the advertisement Notice is tentative and can be reduced or increased without any notice.

12. **Place of the Depositing the application forms**

Candidates must deposit the application form complete in all respect in the Office of the Deputy Director Employment, Leh. No form should be deposited in the office of the concerned Sub Divisional Magistrate or any other office. The Ladakh Autonomous Hill Development Subordinate Services Selection Recruitment Board shall not be responsible for delay occurred due to deposition of form with any other office.

13. No TA/DA will be paid for participation in the interview/test.

(Secretary)  
Ladakh Autonomous Hill Development,  
Subordinate Services Recruitment Board, Leh.

**Copy to the:**

1. Hon'ble Advisor to Chief Minister, Civil Secretariat J&K Jammu for favour of information.
2. Deputy Commissioner/Chief Executive Officer, LAHDC, Leh (The Chairman SSRB) for favour of information.
3. Pvt. Secretary to Hon'ble Chief Executive Councillor LAHDC, Leh for kind information to the Hon'ble C.E.C.
4. Technical Director Information Technology National Informatics Centre, Leh with the request that the notice may kindly be put on the Leh District Web-site for general information of the candidates.
- 5-6 Sub Divisional Magistrate Nubra, Khalsi and Nyoma with the request to kindly give wide publicity of above Notice in their Sub Division
7. Chief Planning Officer, Leh (Nominated Member) for information.
8. Station Director, All India Radio, Leh with the request that the above Notice may kindly be included in the Local News Bulletin for the general information of the candidates
9. Assistant Director, Information, Leh for information and necessary action. He will give wide publicity through non-print media for the general information of candidates.
10. News Editor, All India Radio, Leh with the request that the above Notice may kindly be included in the Local News Bulletin for the general information of the candidates
11. P.A. to Hon'ble Executive Councillor (Agriculture) for kind information to the Hon'ble E.C. LAHDC, Leh.
12. P.A. to Hon'ble Executive Councillor (Health) for kind information to the Hon'ble E.C. LAHDC, Leh
13. P.A. to Hon'ble Executive Councillor (CA & PD) for kind information to the Hon'ble E.C. LAHDC, Leh.
14. P.A. to Hon'ble Executive Councillor (Tourism) for kind information to the Hon'ble E.C. LAHDC, Leh..
15. President All Ladakh Student Union, Jammu/Srinagar/Chandigarh/Delhi for wide publicity
16. Notice Board of DC/Employment office, Leh.